



Please give details of two nominees who will support your application (*the nominees should be parents of children at Norham High School*). We reserve the right to take up references.

Name	Name
Address	Address
Postcode	Postcode
Tel No:	Tel No:
Email address:	Email address:
Occupation:	Occupation:

**General Information**

Norham High School and the LA take their responsibilities in respect of safeguarding children very seriously. You should be aware that relevant pre-appointment checks will be undertaken and you will be asked to provide evidence to allow these checks to take place.

The LA follows the DBS’s Code of Practice. The LA has a policy statement on the Secure storage, handling, use, retention and disposal of disclosures and disclosure information and a copy if available upon request.

**Rehabilitation of Offenders Act 1974 - Disclosure of Previous Convictions**

This governor position is exempt from the Rehabilitation of Offenders Act 1974. So you should tell us about any convictions you may have, even if they are considered to be ‘spent’ under this act. Please declare any convictions that have occurred, including any that have become spent under the Rehabilitation of Offenders Act.

We will keep in strict confidence any information we receive. A criminal record will not affect your appointment as a governor unless it makes you unsuitable for appointment. In making this decision, we will consider the nature of the offence, how long ago and what age you were when it was committed, and any other relevant factors, including Local Authority policies.

I declare that none of the disqualifications in Appendix 1 apply to me and that if any do become applicable whilst I am serving as a Governor, I will immediately inform the Clerk to the Governing body and resign.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return to the Executive Headteacher of Norham High School**

## APPENDIX 1 – DISQUALIFICATIONS

A person is disqualified from election or appointment as a Parent Governor of a school if they are an elected member of the LA or if they work at the school for more than 500 hours in any twelve consecutive months.

A person is disqualified from holding or continuing to hold office as a Governor or Associate member if he/she:

- Is a registered pupil at the school.
- Is under the age of 18 at the time of their election or appointment.
- Already holds a governorship at the same school.
- Fails to attend Governing body meetings, without the consent of the Governing body, for a continuous period of six months, beginning with the date of the first meeting missed.
- Has had their estate sequestrated and the sequestration has not been discharged, annulled or reduced; or is the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order.
- Is subject to:
  - A disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - A disqualification order under the Company Directors Disqualification (Northern Ireland) Order 2002
  - A disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - An order made under section 429(2)9b of the Insolvency Act 1986 (failure to pay under county court administration order).
- Has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he/she was responsible or to which he/she was privy, or to which he/she contributed or which he/she facilitated by his/her conduct or he/she has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body.
- Is included in the list of people considered by the Secretary of State as unsuitable to work with children.
- Is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006.
- Is disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000.
- Is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care or disqualified from registration under Part 3 of the Childcare Act 2006.
- Has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine in the five years before becoming a Governor or since becoming a Governor.
- Has received a prison sentence of two and a half years or more in the 20 years before becoming a Governor.
- Has at any time received a prison sentence for a period of five years or more.
- Has been convicted for causing a nuisance or disturbance on school premises and sentenced to a fine during the five year prior to or since appointment or election as a Governor.
- Refuses to allow an application under section 113B of the Police Act 1997 for a criminal records certificate.