



NORHAM  
HIGH SCHOOL

Norham High School ~ Alnwick Avenue ~ North Shields ~ Tyne And Wear ~ NE29 7BU  
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Executive Headteacher: David Baldwin  
Heads of School: Jill Huxtable and Lucy Roderick

## Attendance Matters

Dear Parent/Carer,

### Holidays during term-time

In a push to improve pupil attendance levels across the country, new government legislation means that headteachers will no longer be able to authorise any requests for children to be taken out of school to go on holiday during term time.

Previously schools were able to authorise up to 10 days of leave from school, however, the new law states that requests for leave can only be granted in exceptional circumstances, and family holidays do not fall into this category.

Any requests for leave must be completed on a Leave of Absence form which can be found in our Main Reception area. From September 2017, parents who take their children out of school will incur a fine for each period of unauthorised absence.

As a school, we are committed to supporting all parents and carers, and we want to work alongside you to ensure that your child does not miss any of their education. Every moment counts at secondary school. Please turn over to read our leaflet which will help you understand more about why attendance is important and understand some of the ways in which you can ensure excellent attendance for your child.

If you would like to discuss this matter further, please feel free to make contact with the school for further clarification.

Yours sincerely,

Mrs Clare Hendry - Education Welfare Officer